

Allied Services
Vocational Services Division
Keyser Valley Industrial Park
650 N. South Road
Scranton, PA. 18504
(570) 348-5377
nburru@allied-services.org

January 17, 2007

The Vocational Services Division of Allied Services has begun providing large format and aperture card scanning to serve the needs of engineers, architects, and governmental agencies. We have the capability to scan, drawing, maps, blue prints photographs and all types of large format graphics.

Utilizing Vidars ACS 4600 aperture card scanner and Select HS 4200 wide format scanner we have high-speed capability to complete your jobs in a timely and professional basis. The Wide Image software allows us the tools to provide a quality digital scan combined with an optimized scanning workflow process insures a quality and timely delivery.

We will work with you to determine the best file formats, indexing options and deliverable mediums to suit your business needs. Our process includes the following steps: document preparation, cataloging documents into a master log, scanning of the documents, post processing of the images, indexing and quality checking and preparing the deliverables.

By partnering with the Vocational Services Division not only will your time be better utilized, but also you will be supporting our mission of empowering individuals with disabilities. As a not for profit entity we rely on organizations like yours to allow us to complete ours.

Sincerely,
Nick Burruano
Contract Procurement Specialists
(570) 348-5377